

**Year:**

**Name of artist/company:**

**Preferred date: (put in order of preference, or “flexible”)**

**Preferred time slot: (put in order of preference, or “flexible)**

**How many performances are you hoping to do?**

**Name of person applying:**

**Address:**

**Email:**

**Tel:**

**Any access requirements:**

**Name of piece:**

**Author of piece:**

**Description of piece (in box below):**

**History or progress of piece:**

**Length of piece:**

**Get-in time:**

**Get-out time:**

**What does your piece involve in the way of set:**

**Lighting and sound requirements:**

**Would you be interested in doing a pre or post show discussion?:**

**Artist or company biography:**

**Website (if any):**

**Youtube links (if any):**

**Online reviews of any work (if any):**

**Reason for wanting to appear at Birmingham Fest:**

**How did you hear about Birmingham Fest:**

**Please return this completed form to** **apply@birminghamfest.co.uk**

**Please attach any images or supporting material.**

**\*PLEASE NOTE: APPLICATIONS WILL ONLY BE CONSIDERED ONCE THE APPLICATION FEE OF £40 HAS BEEN SUBMITTED (this will be refunded in full if unsuccessful)**

**PayPal transaction ID:**

**Slots are limited so please make sure to get your applications in asap.**

**Thanks for applying & good luck!**

**GUIDELINES:**

1. **The festival is open for anyone to apply from single artists to full companies.**
2. **Any kind of performing arts are welcome.**
3. **New work is particularly encouraged.**
4. **Existing work is welcome but it is the company’s responsibility to obtain the rights .**
5. **The contract will between the venue & the artist(s).**
6. **Ticket revenue will be paid to the artist(s) by the venue in their usual way.**
7. **The £40 application fee covers administration & marketing and securing a venue.**
8. **If the artist or company perform the same show more than once there is only one application fee.**
9. **If applicants are unsuccessful the application fee will be refunded in full.**
10. **If you are offered a venue and slot the application fee will not be refunded.**
11. **The festival will advertise every event via the website & brochure. All further advertising will be the responsibility of the artist.**
12. **The festival or venue cannot be held responsible for audience figures.**
13. **Each event must make available 1 comp ticket for festival organisers.**
14. **Artist(s) must comply with the venue’s regulations at all times.**
15. **Any artist(s) acting in an unprofessional manner will not be welcome at future Birmingham Fest events.**

**\*Please name & date these guidelines to confirm you have understood them.**

**NAME:**

**COMPANY:**

**DATE:**